



# DigitalChalk Standard Implementation

# **Estimated Timeline:**

6 Weeks based on a mutually agreed upon schedule.



## **Site Setup**

Sciolytix will provision production site and assign JumpStart videos.



## **Scoping & Planning**

Implementation Kick Off call (review project timeline, configuration options, project roles, and project logistics).



## **Project Management**

Project management services for 6 weeks (The 6 weeks may be consecutive or non-consecutive depending on client's timing and availability). The project management services include development of an implementation project plan, development of 6 weekly status memos, and facilitation of 6 weekly status meetings.



## **Admin Training**

Provide 3 hours of administrative training via web conference. The training is dedicated to the Client with an agenda tailored to the Client's specific business requirements. This training will typically be completed prior to the launch of the Application and at a mutually agreed date/time. Additional training calls on specific functionality can be scheduled as needed.



#### **Data Conversion**

Data Conversion assistance including design meetings, mapping assistance, file review services, best practice guidance. Data Conversion will utilize LMS standard functionality for data loading as per specifications defined by Sciolytix. Client is responsible for extracting data in a format that conforms to the defined data load specifications.



## **Systems Integrations**

Data Integration (Flat File or Web Services) assistance including design meetings, source system mapping assistance, and file review services. Data Integration will utilize LMS standard functionality for data loading as per specifications provided by Sciolytix. Client is responsible for extracting data in a format that conforms to the defined data load specifications.



## **SSO Configuration**

Single Sign-on Integration using LMS standard functionality.



## **Content Migration**

We will provide 10 hours of content migration assistance to move your current courses and tests to the DigitalChalk platform. All content must be delivered in a format specified by Sciolytix.



## **Go-Live Configuration**

Production application configuration assistance including 4 web conference meetings of up to an hour each. These meetings will be scheduled to be completed within 3 weeks of the conclusion of the training. The objective of the configuration meetings is to work side by side with a DigitalChalk solution specialist to set up Client's production system. The setup steps to be performed will be prioritized based on Client's business requirements for LMS usage.

### Contact us today

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